



**City of Clintonville**  
Public Works Department  
50 10th Street, Clintonville, WI 54929  
Telephone: 715-823-7685 or 715-823-7600

**DRIVEWAY PERMIT APPLICATION**

**LOCATION:** \_\_\_\_\_  
Address

New Driveway-Residential  New Driveway-Commercial

Pave/Modify Existing Driveway-Residential  Pave/Modify-Driveway-Commercial

**Name of Applicant** (Only owner or Contractor May apply)

\_\_\_\_\_ Tel. \_\_\_\_\_

**Address:** \_\_\_\_\_  
Street City State Zip

**Email:** \_\_\_\_\_

**Name of Property** ( If same as applicant print "Same")

**Owner:** \_\_\_\_\_

\_\_\_\_\_ Street City State Zip

**Contractor Performing**

**Work:** \_\_\_\_\_ Tel. \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ Tel. \_\_\_\_\_

**Address:** \_\_\_\_\_  
Street City State Zip

Attach a drawing and a detail description of the work to be done. Indicate location of work with respect to lot corners as well as to the roadway, sidewalks or other existing reference points.

The undersigned and designated applicant requests permission to perform work, hereinbefore described, on City of Clintonville right-of-way and in consideration of being granted permission as evidence by approval of the authorized representative of the Public Works Manager, binds and obligates himself to perform work in accordance with description contained herein and plans and sketches, if any, attached hereto, and to abide by general requirements on the reverse side of this form and all applicable City of Clintonville specifications and requirements for design and construction.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
(Owner or Contractor)

**(OVER)**

**GENERAL REQUIREMENTS**

1. Applications should be completed and returned to: CITY OF CLINTONVILLE 50 10th Street, Clintonville, WI 54929
2. A Fee is charged of **\$20.00** for this permit. All checks shall be payable to City of Clintonville and sent to address above.
3. Upon Payment of all fees and deposits and approval of this application, the proper permit will be issued to the applicant by the City of Clintonville.
4. No Work shall be started until the application is approved and the permit is issued.
5. The applicant is responsible for obtaining any other permit(s) from the local municipality and complying with any other restritive requirement of the local ordinances.
7. Driveway or street connections shall comply with the current City design standards. See below and reference Ordinance 8.12 Driveways and Culverts

**Note: Existing driveways ARE NOT automatically perpetuated. In the eventof a change in land use or major change in the traffic pattern of the existing facility, a new driveway application is required.**

For Department of Public Works Use Only - DO NOT WRITE BELOW

Notes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

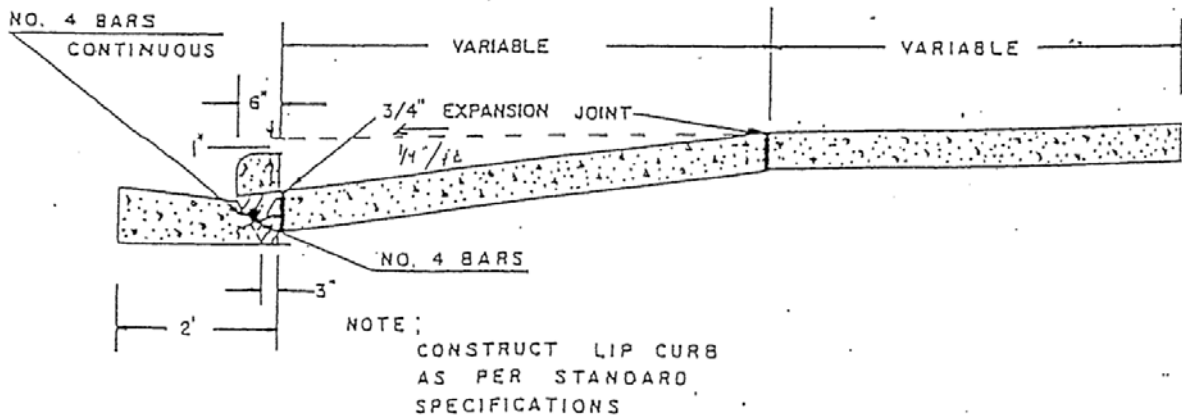
\_\_\_\_\_

\_\_\_\_\_

Paid: \_\_\_\_\_

Recommend for Approval: \_\_\_\_\_ Date: \_\_\_\_\_

REF: Ordinance 8.12 Driveways and Culverts.



DRIVEWAY CONSTRUCTION DETAIL  
(WITH EXISTING CURB)

