

## When is my Auto Pay effective?

After you sign up for Auto Pay, there will be 1 month before the Auto Pay is effective. You will know when Auto Pay is effective because this message will appear on the top 1/3 of your utility bill, under the AMOUNT DUE box, as seen below: "YOU ARE ON AUTO PAY – DO NOT SEND PAYMENT"

Here is the message indicating that you are enrolled in the Auto Pay program.

**CITY OF CLINTONVILLE**  
UTILITIES DEPARTMENT  
50 10th ST  
CLINTONVILLE, WI 54929  
(715) 823-7600

CUSTOMER NAME  
MAILING ADDRESS  
CITY STATE ZIP

NIGHT DEPOSIT BOX AVAILABLE 24 HOURS  
Mail This Upper Portion With Payment

Customer Number: XX-XXXX-XX

**AMOUNT DUE**  
\$ XXX.XX

**YOU ARE ON AUTO PAY – DO NOT SEND PAYMENT**  
Due Date: XX/XX/XX  
After Due Date Pay: \$ XXX.XX

Service Address:  
123 XYZ ST

PLEASE MAKE CHECKS PAYABLE TO:  
CITY OF CLINTONVILLE