

MINUTES OF THE UTILITY BOARD MEETING
NOVEMBER 5, 2002

Chm Tom Lederer.....X
Robert Gay.....X
Karen Siewert.....X

Don Sawall.....X
Michael Weathers.....X

Also in attendance were Nancy Wieneke of Clintonville Publishing, John Boogren, General Manager and Penny Kettenhoven.

Chairperson Lederer called the meeting to order at 4:00 p.m. Roll call was taken with all members present noted.

Moved by Weathers, seconded by Sawall, to approve the regular meeting minutes of October 1, 2002. Motion carried.

Moved by Weathers, seconded by Siewert to approve the special meeting minutes of October 30, 2002. Motion carried.

Moved by Gay, seconded by Sawall to approve the monthly bills in the amount of \$381,396.81. Motion carried by unanimous roll call vote.

After brief discussion of the Fire Hydrant Rental fees and with electricity costs going up in this utility already for 2003, Gay, Sawall and Weathers would like to go on record as to keep the fire hydrant rental fees where they are, on the city's tax roll.

Customer service—Light Bulb program will be done early in 2003. More information will be given out next month.

Meetings attended. Badger Power meeting and budget meetings. No change or information yet on what the next contract will be. Next meeting for Badger Power will be Monday, November 18, 2002 at Shawano Municipal Utilities @ 4:00pm.

Line Projects -- The new service for the new shelter at Olen Park is now complete. Econofoods' transformer is going to be changed out. Concrete will be done this week. All TIF work is now complete.

The new Fabco generator was put to the test this last month for electrical work that needed to be done. It worked great for six hours and Greentree did not have any down time.

No Outages to report for the month of October 2002

Budget Items- Water Tower Removal from Source of Supply 2602 in the amount of \$24,000 was mentioned regarding whether this is a DNR requirement or can it be done at a later date. Both Electric and Water Budgets will be discussed and approved next month.

An electrical rate review is being prepared to be sent to the PSC by the end of this year. A rough estimate of a 2% increase may be needed for Electricity bills. Gay left @ 4:35pm.

Finance and collections were discussed. The procedure on how special assessments were done in the past was explained. Waupaca County sent the city a letter explaining that our money from the tax roll will be dispersed differently starting in 2003. Normally the utilities get their money first and the county would get their money second. Now the money will be paid out as it comes in and when it comes in. Interest will be given on old balances.

Special assessments to be put on this years tax roll are:

Water	\$6,492.93
Sewer	\$11,136.85
Electric	\$24,810.06
	\$42,890.93

A copy of a letter of thanks was included in the packet from a customer who suffered from wind damage which caused limbs to fall into their power lines.

Next meeting date is December 3, 2002 at 4:00pm at city hall. Moved by Sawall, seconded by Weathers to adjourn at 4:45pm

Recording Secretary
Penny Kettenhoven.

