

MINUTES OF THE UTILITY BOARD MEETING  
OCTOBER 7, 2003

Chm. Tom Lederer.....Excused	Don Sawall.....X
Robert Gay.....X	Kay Paulson.....X
Karen Siewert..... X	

Also in attendance were John Boogren, General Manager, Penny Kettenhoven, and Nancy Wieneke of Clintonville Publishing.

Board member Siewert, called the meeting to order at 4:00 p.m. Roll call was taken with all members present except Lederer who was absent excused.

Moved by Sawall, seconded by Gay, to approve the regular meeting minutes of September 2, 2003. Motion carried.

Moved by Siewert, seconded by Gay, to approve the monthly bills in the amount of \$385,247.28. Motion carried by unanimous roll call vote.

**Customer service-** Public Service Commission is getting closer to a hearing date for the electric rate increase. Early part of November could be the time and the exhibits will also be sent ahead of time for viewing. No amount has been given to the utilities.

**Budget-** The budget was not discussed. A special meeting will be held to discuss the budget. This date has been set for October 20, 2003 at city hall at 4:30pm. Up to date budgets will be mailed prior to the meeting.

**Security-** Discussed three options for making the office more secure. One is to put up a half door so kids don't go into the offices. Second is putting in a second door to the General Manager's office and third putting up a glass partial window where the payments are accepted. Moved by Gay, seconded by Paulson to make the changes not to exceed \$2500.00 from the Maintenance of General Plant account 1-935 and 2-935. Motion carried by unanimous roll call vote.

**Generation-** Badger Power is going ahead with studies for the 20KW peaking generator in Clintonville. Engineering firms will be at the next couple of Badger Power meetings to see who will build the generator. It will be online in January 1, 2005.

**Water Tower-** US Cellular should be ready to go November 1, 2003. New talks are developing with Cellcom. Cellcom would also like to rent water tower space but on the new tower on the south end of town. They would attach a rail to the tower all at their cost. They will need FAA approval first.

**Meetings attended and upcoming-** Badger Power has assigned their contract to Great Lakes Utilities. With all the daily tasks they are better equipped to handle MISO and ATC paperwork on a daily basis. Other members are also looking to join in the future, which will also help Badger Power in the years to come. The next Regular Badger Power meeting is Oct 13, 2003 at 4:00pm in Shawano. Special meetings for Badger are Oct 15, and 16<sup>th</sup>, 2003 in Shawano at 4:00pm.

**Line Project Updates-** We are installing new underground services and changing transformers in the McKinley area, setting new poles and changing them out west of McKinley. Some work will need to be done with the FWD expansion. That will be over the next couple of months, Clintonville Utilities will do that work ourselves. The phone company will be doing work near Harriet, that underground work will be done in the next couple of weeks.

**Water Breaks-** There was a main break on 2<sup>nd</sup> and Morning Glory. Immel construction repaired it the following day.

**Outages-** We had five outages last month. Three were scheduled work and two were not. Wires rubbing against a tree caused one outage and wire that burnt off were the cause of the other one.

**Finance & Collection-** Financials were reviewed and water has a gain and the electric has a loss. A total of 235 Special assessment letters were sent out to the landlord and the tenants who are behind in their bills. They have until Oct 31, 2003 to pay on the arrears. Any balance left on that day will be turned over to the city to be placed on the tax roll for this year. Right now the arrears amount before payments is \$75,208.53

Next meeting date was set for Tuesday, November 4, 2003 at 4:00 P.M. at City Hall. Alternate date of November 10, 2003 was also discussed. Moved by Gay, and seconded by Sawall to adjourn at 4:39pm. Motion carried.

Recording Secretary  
Penny Kettenhoven



