

MINUTES OF THE UTILITY BOARD MEETING  
SEPTEMBER 2, 2003

Chm. Tom Lederer.....X  
Robert Gay.....X  
Karen Siewert..... Excused

Don Sawall.....X  
Kay Paulson.....X

Also in attendance were John Boogren, General Manager, Penny Kettenhoven, and Nancy Wieneke of Clintonville Publishing, Mark Kirkpatrick and Jeff Perez from Northern Data were also present.

Chairperson Lederer called the meeting to order at 4:00 p.m. Roll call was taken with all members present except Siewert who was absent excused.

Moved by Gay, seconded by Paulson, to approve the regular meeting minutes of August 6, 2003. Motion carried.

Moved by Paulson, seconded by Gay, to approve the monthly bills in the amount of \$401,258.63. Motion carried by unanimous roll call vote.

**Computer Software-** After viewing three software vendors, one has been chosen. Northern Data Systems of Brookfield, Wisconsin will be our new vendor. Moved by Gay, seconded by Sawall to select Northern Data Systems for \$39,523.00. Motion carried by unanimous roll call vote.

**Cleaning Service Contract-** Top to Bottom cleaning service will remain with the low bid of \$446.00 a month. The only other competitor was Service Master and their bid was \$498.75 per month. Moved by Sawall, seconded by Gay to accept the low bid from Top to Bottom for the 2004 cleaning contract year. Motion carried by unanimous roll call vote.

**Customer service-** September is the month we need to solicit money for our public benefits program. This message was on the bills. Once a year it is mandatory that we solicit contributions for this program of the Department of Revenue.

**Budget-** A special meeting will be held to discuss the budget. This date has been set for October 21, 2003 at city hall at 4:00pm. Up to date budgets will be mailed prior to the meeting.

**Generation-** A special meeting was held at city hall on August 20, 2003 for the financing of the generator. It was a positive meeting and the three different options were discussed. It will be on the agenda for the next Badger Power Meeting.

**Meetings attended and upcoming-** Badger Power meeting had guest speakers from American Transmission Company for a presentation about electric line construction for the next 10 years for Wisconsin. No decision has been made from Badger Power concerning the assigning the power contract to Great Lakes Utilities. Another meeting will take place to discuss this before a vote will be taken. If Great Lakes Utilities does handle the power contract, estimated costs will be approximately \$40,000.00 a year. This amount could be more or less depending on other utilities joining and turning over their contracts. The Wisconsin Water Association Seminar and Waupaca Leadership School were also discussed.

**Line Project Updates-** McKinley Street is done. We are waiting for Frontier to bury wires for us near Harriet Street.

**Water Breaks-** There was a break on Pearl Street in August.

**Outages-** There were numerous outages due to the storm that went through. We had a squirrel cause an outage, lightning and also a delivery truck. The expense for the storms was mostly labor, not much in equipment was damaged.

**Finance & Collection-** Financials were reviewed and water has a gain and the electric has a loss.

Next meeting date was set for Tuesday, October 7, 2003 at 4:00 P.M. at City Hall. Moved by Gay, and seconded by Paulson to adjourn at 4:58pm. Motion carried.

Recording Secretary  
Penny Kettenhoven



