

MINUTES OF THE UTILITY BOARD MEETING
NOVEMBER 6, 2007

Chm. Dan Ziemer.....X Don Sawall.....X
James Supanich.....X Ella Lewis.....X
Richard Beggs.....X

Also in attendance were Mike McCord, Brad Rokus, Tim Beimal, Peggy Johnson and three engineers from Forester and Penny Kettenhoven.

Chairperson Ziemer called the meeting to order at 4:00 p.m. Roll call was taken with all members present.

Moved by Sawall, seconded by Lewis to approve the regular minutes from October 2, 2007. Motion carried.

Moved by Supanich, seconded by Lewis to approve the monthly bills in the amount of \$677,687.40. Motion carried by unanimous roll call vote.

Citizens Forum- No citizens were present.

Electric Overview- Forester Engineering was present to discuss the electrical needs of Clintonville. In 2008 most of the money is budgeted for maintenance and upkeep. In the future Clintonville needs to look at a south circuit loop, which will benefit the whole city by being able to restore power quickly and efficiently affecting the fewest number of customers possible. The cost to finish this loop will be approximately \$250,000.00. Another project the city should consider in the future is building a mini substation, which would include five or six smaller transformers on the North West side of the city to help with future growth. This would be at a lower cost and capacity than a full substation. This mini substation would need to have Public Service Commission approval. The cost of the mini substation would be approximately \$500,000.00. If these projects are approved, the utility board will need to look at financing the project through loans and or a rate increase. Forester is going to finish their five-year capital plan for Clintonville with suggestions they feel would be appropriate.

Electric outages- There were two unplanned outages. One was a lightning strike and the other was a blown fuse.

Water System Survey Report- This is a five-year report done by the DNR on our water system. All the items on the annual inspection have been rectified. Money was put in the budget for these issues. Some problems listed below were minor and others were more major. The seals are leaking in the well houses causing the walls to rot. The sampling faucet is in the wrong spot. The water pipes are sweating in well houses. Some well houses need more fencing and the reporting was not received on time. New certification requirements are being enforced for the treatment facility being built next year and the employees are going to school to be certified.

Meetings attended and upcoming- Mr. McCord was unable to attend the Badger Power and the Great Lakes Utilities meetings in October 2007. Mayor Beggs told the board that at the last Badger Power meeting the twenty-five year contract for power was approved by Badger Power.

Budgets- Mr. McCord explained that it is difficult to predict the future; some money was set-aside for meters, transformers, overhead and underground. We have the personnel to change out meters it is the money to purchase the meters that is falling short. There is no increase from 2007 to 2008 for purchased power. Mr. McCord checked and was advised there would be no increases.

Mr. Rokus explained he did the budget two ways. One included with the project and the other was without the project. Other items discussed were tenth street reconstruction in 2008 and the water meters to be changed out. A new handheld was in the budget for next year but one was purchased this year. Ms. Johnson explained that in the 2008 budget money has been put aside for new software for the utility billing. The billing will cost \$27,400.00 and will be split between the two departments. Moved by Lewis, Seconded by Supanich to recommend to council the approval of the electric and water budgets contingent upon the water budget not being a deficit budget. Motion carried by unanimous roll call vote.

Finance & Collection- Financials were given for the month of September 2007. Year to date the Electric Department has a gain of \$353,970.84 and the Water Department has a loss of \$32713.72 through September 2007. The check register was reviewed for October 2007. Moved by Sawall, seconded by Lewis to recommend to council to accept the financials as presented. Motion carried by unanimous roll call vote.

Next meeting date was set for Tuesday, December 4, 2007 at 4:00 p.m. at City Hall. Moved by Supanich, seconded by Lewis to adjourn at 5:24 p.m. Motion carried.

Recording Secretary
Penny Kettenhoven

