

## **Minutes of the Park and Recreation Commission Meeting**

Tuesday July 31, 2007

12 Noon, City Hall

Chairperson Phil Rath called the meeting to order at 12 Noon. Roll was called:  
Present: Chairperson Phil Rath, Members Ray Kasel, Dan Gitter and Don Jirschele.  
Absent: Member Cathy Janke (excused). Also present: Director Dick Witt.

Motion by Kasel, seconded by Gitter to approve the agenda, all present voting aye.  
Motion carried.

No one spoke during the citizens forum.

Motion by Jirschele, seconded by Kasel to approve the minutes of the 6/26/07 meeting as prepared. All present voting aye. Motion carried.

Motion by Gitter, seconded by Jirschele to approve the list of bills from 6/20-7/25 and the director's monthly reports as presented. All present voting aye. Motion carried.

There was no discussion/action on the neighborhood park concept/open space dedication policy, the fees and charges for service clubs/non-profit groups, and 5 year capital plan

- Pickerel Point bathrooms, items under old business.

The last plan and proposal for the athletic field irrigation system was discussed. After discussion, motion by Gitter, seconded by Kasel to recommend to the Common Council to contract with Lang Landscaping at cost of \$17,249.78 to install the irrigation system at WA Olen Athletic per their most recent proposal, with the understanding that the funds to pay for the project are coming from the Clintonville Athletic Club, and additionally any money realized from the salvage sale of the old light tower be put back into the operation of the athletic field. Roll taken: Rath - yes, Kasel - yes, Gitter - yes, Jirschele – yes. Motion carried.

Writt presented information on the need to repair the tuckpointing on the main chimney at the Rec Center. The upper half is deteriorated, while the lower half, except for a few spots is in good condition. A quote from Pahlow Masonry of Shiocton was received for \$1,970 to repair the tuckpointing on the main chimney as needed, as well as rough patch and plaster the four small chimneys. Writt indicated there was money in the Park and Rec capital budget to pay for this work. Motion by Kasel, seconded by Rath to recommend to the Common Council to hire Pahlow Masonry of Shiocton to tuckpoint the main chimney at the rec center as needed and rough patch and plaster the four small chimneys as needed at a cost of \$1,970, with the funds needed to come from the Park and rec capital budget. Roll call taken - Rath - yes, Kasel - yes, Gitter - yes , Jirschele – yes. Motion carried.

Writt indicated that the construction on the cell phone tower building has started at the athletic field. During the pre-construction meetings, the potential for damage to the blacktop area between Memorial Circle and the construction site existed. The contractors understand they will have to repair the blacktop to the condition it was in when they started.

Writt indicated a good share of this blacktop area was paved when the Honey Creek tunnel project was done and that it was done over a minimal base with just one two inch layer of blacktop. The blacktop is already cracked and starting to break up. Writt suggested that the City look at the possibility of redoing the damaged area after the cell phone project is done, installing the proper base and proper layers of blacktop, along with installing drain tile to address the ground water problem that seeps to the surface, taking advantage of what the cell phone contractor will pay, and the city paying the balance. Motion by Gitter, seconded by Kasel to recommend to the Common Council to authorize the investigation of and development of a cost estimate to repair the blacktop area at the athletic field that will be potentially damaged during the cell phone tower construction project, including subsurface drainage to address the ground water problem at the same location. All present voting aye. Motion carried.

Don Jirshchele questioned how the wheelchair seating area was constructed at the athletic field bleachers. Writt had previously provided him the information he has been given by the state building inspector, and also explained how the seating area was constructed to take advantage of the existing bleacher understructure. Writt will call the state building inspector and ask him to meet with him to take a look at what was built.

Motion by Kasel, seconded by Jirschele to adjourn. All present voting aye. Motion carried.

Adjournment 1:10 pm.